

Requirements for On Site Training

1. A training room of sufficient size to accommodate all participants and the Instructor comfortably.
2. Adequate welfare facilities to suit the training group and the instructor.
3. A digital projector with all connections to connect the VGA output of a laptop computer **or** a projector connected to a computer with USB 2 connection port.
4. The training equipment (hoist, lift or MCWP) must be available for the sole purpose of training within times confirmed by the Instructor before the date of training.
5. For any training course which relies on a completed installation of hoist, lift or MCWP a copy of a valid certificate of thorough examination must be provided to the instructor for inclusion in the training records.
6. Full risk assessment of the training area must be undertaken and suitable safety barriers and signs fitted at all levels on the training equipment informing site personnel that the equipment is out of action for training. The sign should include the period in hours and days that the equipment is out of action.
7. Suitable barriers / exclusion areas must be placed a minimum of 2 metres around equipment at all landing levels (including the base).
8. Work within the barrier / exclusion area at all levels above and including the base must be stopped during the training period.
9. SAFE access and egress must be available at all landings during training period.
10. A training load equal to 50 % SWL of the training equipment must be available at the base level during the training period. (This load must be subject to a current manual handling risk assessment).
11. All trainees must be provided with suitable safety equipment and PPE required for the task and site.
12. Confirmed contact details, site address and directions.

If for any reason the site is not prepared as above for our Instructor, then Alimak Hek cannot undertake the training (CPCS/IPAF course or qualification) and full payment for the course will be due.

If training is delayed whilst the above provisions are made, then additional costs will be incurred.